

Government of the People's Republic of Bangladesh  
**Judicial Administration Training Institute**  
15, College Road, Dhaka-1000  
Website: [www.jati.gov.bd](http://www.jati.gov.bd)

No. : 10.06.0000.002.02.002.14(Part-4).88

Date: 08/05/2023

**Subject: Participation in the 149<sup>th</sup> Refresher Course for Senior Assistant Judges/Equivalent Judicial Officers to be held from 13—17 May, 2023.**

Ref: Memo No.10.00.0000.125.25.004.17.282, dated: 18/04/2023 of the Law & Justice Division, Ministry of Law, Justice & Parliamentary Affairs.

**Dear Participants,**

As one of the nominated participants, we welcome you to attend the aforementioned course to be held from 13 — 17 May, 2023 organized by the Judicial Administration Training Institute (JATI). You are requested to submit Registration Form online at [www.jati.gov.bd](http://www.jati.gov.bd) and to report at the Institute on 13.05.2023 at 8:30 am sharp.

You are further requested to bring copies of two judgments delivered by you and preferably written in English (either civil or criminal) and submit at the time of reporting mentioned above. These judgments will be evaluated on 100 marks & taken up for discussion during training sessions with a view to improving your judgment writing skill.

Participants who are posted on deputation should submit an assignment on "Art of Writing Judgment" in alter of judgments. Word limit of the assignment should not be less the 1500 words.

Please note that the participants are required to attend the inaugural ceremony, training sessions and the closing ceremony with formal dresses i.e. full sleeve shirt, tie with suit and shoes for the male officers and sari/salwar kameez with a coat for the female officers.

You are advised to reside at the JATI dormitory during the training programme for better interactions amongst the participants. The dormitory will be kept open for your arrival from 12:30 pm on 12.05.2023. You are requested to read the attached guidelines and comply with the same during your stay at JATI.

Sincerely yours,



**(Sk. Ashfaqur Rahman)**  
Director (Training) &  
Course Director  
(District Judge)  
149<sup>th</sup> Refresher Course  
Tel: 02-223388374 (Off.)  
Mobile: 01671363069

**Enclosure:**

1. Copy of the G.O. by the Law & Justice Division
2. Guidelines on the Use of JATI's Training Facilities
3. Notification of the Marks Distribution